



Request for Proposal

Project ID: 2025-MCARP-ICC

Area to be Renovated

Main Musallah area including the back sister's section, the enclosed mothers room, North and South wings of the Musallah.

Name of Submitter

Yasir Hussain

Email

yasir@isnacanada.com

Date

May 25, 2025

Location of Renovation

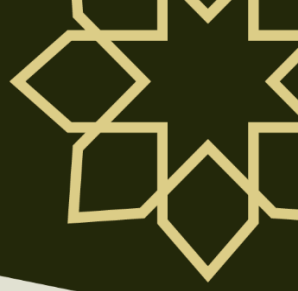
ICC - 2200 South Sheridan Way, Mississauga

Brief Summary of the job

Removal and Installation of new Carpet in the Musallah area

Submission Deadline Due by 4pm on this day

June 27, 2025



Objective

The musalla at ISNA Canada is currently carpeted with a commercial-grade carpet that has deteriorated significantly over time. Due to a bad installation job and constant daily use, the carpet is popping up from the seams, stained, and visibly worn out. This condition compromises the cleanliness, comfort, and overall spiritual atmosphere of our prayer space. A replacement is now essential to restore the dignity and beauty of the musalla.

Goals

The goal of this project is to elevate the musallah to reflect the same, or an even higher, standard of excellence that has been established through recent renovations across the ISNA Canada Centre. As the spiritual heart of our community, the prayer space deserves a level of care, comfort, and beauty that matches—or surpasses—that of other areas within the facility.

To support this vision, we propose replacing the existing carpet with a premium, masjid-specific carpet imported from Turkey. This option offers superior density, durability, and aesthetic quality, specifically designed for prayer spaces. While a commercial carpet (estimated at \$40,000 for materials and \$30,000 for installation) presents a more economical option, it lacks the comfort and dignity appropriate for our musallah and may fall short of the expectations our community and donors now associate with our facility's standard.

This project seeks to ensure the musallah embodies the same high-quality environment that defines the broader ISNA Canada experience.

Expected Outcomes

A more plush and vibrant carpet that is professionally installed. The carpet underpadding is waterproof and does not create divots when an object is placed on it for an extended period of time (eg. a chair or table).

Scope of Work

1. **Removal and Disposal:**

- Removal of existing carpet and carpet padding
- Removal/scraping of glue residue on floor



- Proper disposal of removed materials into a proper disposal bin and hauling to a disposal facility
- 2. **Site Preparation:**
 - Inspection of floor for damage or irregularities.
 - Minor floor repairs (filling holes, minor levelling).
 - Cleaning and scraping of floor to ensure a proper installation surface.
- 3. **Carpet Installation:**
 - Taking care of import/export logistics including but not limited to customs, shipping paperwork and payments.
 - Delivery of carpet materials to the site.
 - Cutting and fitting carpet to specified dimensions.
 - Installation of carpet padding (underlayment).
 - Installation of new carpet using appropriate methods (double glue-down).
 - Securing seams and edges.
- 4. **Finishing Work:**
 - Installation or reinstallation of baseboards or transitions as needed.
 - Final trimming and tucking of carpet edges.
 - Cleanup and removal of debris from the site.

Materials Provided By Installer:

- Carpet and padding.
- New Mimbar (chosen by client)
- Adhesives and other installation materials.
- Tools and equipment necessary for installation.

Materials

- 100% Polypropylene carpet with a density of 1 million points per square meter
- Carpet to be Antibacterial, Antistatic, Machine-knitted and heatset
- Thickness to be 12-13mm (half inch)
- Warranty: 5 years
- Expected Lifetime: 10 years
- Adhesives for double-glue down installation
- Underpadding: 100% waterproof 11mm Polyethylene Foam



Resources

- Total space is 10,500 sq ft
- Total carpet not to exceed 12,000 sq ft
- Installers need to do their own measurement to ensure proper ordering of supplies

Technical Specifications

- Double-glue down installation of the underpadding
- Underpadding must have antimicrobial protection and qualities of construction that do not create divots in the carpet when chairs and tables are placed on them.
- Installers must have experience in installing carpets for a musalla (minimum of 2 mosques with references)
- Each saf (row) must be 49” in width

Design Criteria

A large Medallion under the dome is preferred. The design/colour of the carpet is to be confirmed after consultation with the community. .

Preferences

Use the materials in this document or consult with ISNA operations team for similar items prior to purchase/installation.

Constraints

There may be times that the centre is not available for work due to programming or other operational needs. These days will be communicated with at least 48 hours notice (where permitted). There may also be restrictions to do work during the school hours. Mainly for noise disruption. All noise related constructions should be done outside school timings and prayer timings.

Submission Instructions

This will be posted on our website under the below mentioned Project ID name. Bids will be received until the proposal deadline or at least 3 qualifying bids have been received. Each bid will go through a vetting process and be fully documented on Asana. Each project will be archived to ensure transparency.



Expected Start Date

October 5, 2025

Expected Completion Date Before

October 17, 2025

Steps of the Project

1. Decide carpet design (June 30).
2. Confirm the date of delivery of the carpet with the contractor.
3. Measure the musalla area again before ordering and go over the saf placement plan.
4. Order carpets and installation material (glue etc) - Carpet to be delivered to the centre by Oct 5th.
5. Removal of carpet .
6. Revisit the plan for where the saf starts and ends..
7. Installation and gluing of under padding and carpet + baseboards.
8. Removing scraps and debris from the area. Final walk-through and vacuuming (October 16)

Contractual Obligations

1. The project outlined in this proposal shall be awarded by ISNA Canada
2. ISNA Canada is not liable for costs incurred in the preparation of this proposal and any other subsequent proposals or presentations.
3. The contents of the successful firm's proposal may become part of the contractual obligations if deemed appropriate by ISNA Canada.
4. ISNA Canada reserves the right to accept or reject any proposal when it is considered to be in the best interest of ISNA Canada.
5. The successful vendor shall not discriminate against any individual in accordance with applicable federal, provincial or municipal laws.
6. The contracts entered into as a result of this Request for Proposal shall be between the selected firm and ISNA Canada.

Proposal Format

The respondent's proposal shall include the following:

- The project name,



- Firm's name,
- Contact name, address, email, phone number
- Date of proposal

The respondent's quote shall include the following

1. Proposed quote in Canadian Dollars
2. Timeline of project (in weeks)
3. The CAPX and Project number
4. List of material being used
5. List of trade company names being used along with their professional standards/certification status
6. PDF copy of the quote
7. Uploaded copy of void cheque for direct deposit

Submission Format

All submissions must be done in the following order and formats:

1. Application for each project using the form on the isnacanada.com website
2. A request for quote (RFQ) must be completed using the online form found at https://form.asana.com/?k=v1V1vH7Uu_ATeBtsG1PcFg&d=1116330309370580

Additional Instructions

Any additional information will be communicated with the bid winner of this contract.